Spanish Institute for Education and Training

Hospital Orderly Course in Healthcare Institutions



Course Syllabus:

Block 1. Basic Legal Framework

- Unit 1. Spanish Constitution
- Unit 2. General Health Law
- Unit 3. Framework Statute for Statutory Personnel of the Health Services

Block 2. Overview of the Hospital Orderly as a Public Healthcare Professional

- Unit 4. Duties of Hospital Orderlies and the Head of Support Staff
- Unit 5. Duties in Assisting Statutory Healthcare Personnel

Block 3. Clinical and Nonclinical Documentation

- Unit 6. Handling and Transporting Healthcare Documentation
- Unit 7. Confidentiality and the Right to Information

Block 4. Hospital Orderly Duties in General Services

Unit 8. Admissions and Security Services
Unit 9. Patient Rooms and Common Areas
Unit 10. Patient Transportation and Mobility
Unit 11. Patient Hygiene
Unit 12. Care and Support for Patients and Families

Block 5. Hospital Orderly Duties in Specialized Services

Unit 13. Operating Room Duties, Hygiene Rules, and Sterilization
Unit 14. Psychiatric Units, Emergencies, and Patient Transportation
Unit 15. Autopsy Rooms and Funeral Facilities
Unit 16. Pharmacy and Storage Areas
Unit 17. Duties in Animal Research Facilities
Unit 18. Intensive Care Units (ICU)
Unit 19. Support for Terminally Ill Patients
Unit 20. Support for Patients with Contagious Diseases

Block 6. Hospital Orderly Duties in Emergency Services

Unit 21. Emergency Departments and Ambulances
Unit 22. Basic Life Support
Unit 23. Respiratory Emergencies
Unit 24. Trauma, Wounds, and Burns

Block 7. Hygiene and Safety in Healthcare Facilities

Unit 25. Occupational Risk Prevention
Unit 26. Hospital Orderly Duties in a Healthcare Facility Emergency Plan

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